

# Employment Status Certification

To qualify for Outside Sales “Exempt” Status:

1. The Loan Originator must spend a significant amount of time away from the office (over 50%), inclusive of their home office, performing their principal duty of selling the loan products we offer.
2. The Loan Originator meets prospective clients at locations other the office, such as in the applicant’s home or other locations away from the office.
3. The LO makes “in person” calls on real estate agents, financial advisors, or other potential lead sources to develop borrower leads.
4. The LO sets their own working hours and schedule of tasks during the workday
5. The LO **regularly** performs, on a weekly basis, the sales activities as described in #2, #3, #4 above and it does not include only isolated or one time tasks.
6. The LO does not call on leads provided by the company, manager, or any third party affiliated with the company, with the exception of leads provided by a lead marketing company approved by the company.

I have read and understand the above and I certify as of this date that:

\_\_\_\_\_ I do obtain the majority of my business from “**outside**” the office and I do qualify as an Outside Exempt Salesperson.

I certify, of my own free will without any influence from any employee or management personnel the above Status Certification. If my status changes I will notify the Management at corporate via phone (Pat O’Neil: 512-748-4669 or Lawrence Berggoetz: 682-558-0325 ), or email (poneil@evl.net) within one week and understand that any back pay will only be calculated for the seven day period prior to your authorization by Management.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Social Security Number